

Mayor O'Brien opened the Agenda Meeting at 8:17 PM followed by a salute to the flag.

❖ **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Session Meeting being held on Monday, October 22, 2018 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Buchanan, Kilpatrick, Lembo, Melendez, Novak

Absent: Councilman Grillo

Others Present: Mayor Kennedy O'Brien
Daniel Frankel, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Theresa A. Farbaniec, Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: None

• **OLD BUSINESS:**

None

• **NEW BUSINESS:**

None

• **COMMUNICATIONS & COMMITTEE REPORTS**

• **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) Councilwoman Novak moved the following minutes/reports be received and filed.

- 1) Municipal Clerk's monthly report for the month of September, 2018.
- 2) Office on Aging Supervisor's report for the month of September, 2018.
- 3) CFO's Investment Activity report for the month of September, 2018.

- Seconded by Council President Kilpatrick.

B) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

- 1) **St. Stanislaus Kostka HSA** to conduct a On-Premise 50/50 Raffle, On-Premise Draw (Tricky Tray) and On-Premise Draw (Casino Night) on Nov. 10, 2018 on school property (RA: 2222, 2223, 2224).

- Approved.

C) Application for a **Social Affair Permit** received from St. Stanislaus Kostka Church HSA to conduct a wine & spirit tasting event on November 10, 2018 from 6PM-12 Midnight on school property.

- Approved.

D) **Notice of public hearings received from PSE&G** for approval of Gas Base Adjustments pursuant to its Gas System Modernization Program.

- Receive & File.

E) Committee Reports – Councilwoman Novak.

- 1) Stated that she will be working closely with the Business Admin. & CFO on the 2019 Healthcare.

2) Progress.

- **PLANNING & ZONING – Councilman Lembo**

- A) **Minutes & Departmental Reports:**

- Councilman Lembo moved the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report, for the month of September, 2018.
 - 2) Fire Prevention report for the month of September, 2018
 - 3) Zoning & Code Enforcement report for the months of September, 2018.

- Seconded by Councilwoman Novak.

- B) Committee Reports: 1) Progress

- **PUBLIC SAFETY – Councilman Buchanan**

- A) **Minutes & Departmental Reports:**

- Councilman Buchanan moved the following Minutes/Reports be Received & Filed:

- 1) Court Administrator's report for the month of September, 2018.
 - 2) Police Chief's report for the month of September, 2018.
 - 3) Board of Health and Registrar's report for the month of September, 2018.

- Seconded by Councilwoman Kilpatrick.

- B) Committee Reports: 1) Progress.

- **RECREATION – Councilman Melendez**

- A) **Minutes & Departmental Reports:**

- Move the following Minutes/Reports be received & filed.

- 1) Recreation Director's report for the month of September, 2018.
 - 2) Recreation Advisory Board minutes of September 6, 2018.

- Seconded by Councilwoman Novak.**

- B) Committee Reports – Councilman Melendez:

- 1) Reported on various recreation sponsored events.
 - 2) Reported on the NJ Library Construction Bond Act. Where the State is allocating \$125,000,000. towards Library Renovations Projects. He said he saw what Carteret has at their Library – an area of open space/stage/use for after school activities/town events, etc. He requested the councils support in authorizing USA Architect to develop a concept plan for such an area at our library at a cost not to exceed \$10,000. In order to apply for the grant.

- Approved.

- **WATER & SEWER/ENVIRONMENTAL – Councilman Melendez (for Co Grillo)**

- A) **Minutes & Departmental Reports:**

- Councilman Melendez moved the following minutes/Reports be received and filed:

- 1) Water & Sewer Director's report for the month of September, 2018.

- Seconded by Councilman Buchanan.**

- B) Notice of Public Hearing received from the NJ Dept. of Environmental Protection on an application received from Transcontinental Gas Pipe Line Co., LLC for a Freshwater Wetlands Individual Permit covering their North East Supply Enhancement Project, (date & location on bulletin bd.).

- Receive & File

- C) Committee Reports: 1) Progress.

- **PUBLIC WORKS – Council President Kilpatrick**

- A) **Minutes & Departmental Reports:**

- Council President Kilpatrick moved the following Minutes/Reports be Received & Filed:

1) Public Works Supervisors' reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of September, 2018.

- Seconded by Councilwoman Novak.

B) Committee Reports – Councilwoman Kilpatrick:

1) Discussion on a curfew of Halloween.

Councilman Buchanan made a motion that the curfew be 9PM for 16 and under on October 30 & 31st. Motion was seconded by Council President Kilpatrick.

Roll Call: Councilpersons Buchanan, Kilpatrick, Lembo, Melendez, Novak, all Ayes. Carried and a resolution memorializing the action will be at the next meeting.

- **MAYOR – Kennedy O'Brien**

Mayor reported on the American Legion having conducted a ceremony in honor of the Vietnam Veterans, those who served and those who gave the ultimate sacrifice. He called for a moment of silence, which was observed by all.

Mayor also reported on having attended a 79th birthday surprise of Marine Veteran Mel Mezaros.

- **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance**

A) Authorization for the Borough Attorney to prepare a Title Search on 4.1 acre purchase from K-Land.

- Approved/Resolution.

B) Authorization to appoint Beverly Johns and Kenneth Kelly, Jr. to the Title of Clerk 2 in the Tax Assessor's Office, effective January 1, 2019.

- Approved/Resolution.

C) Authorization to submit a grant application to the Department of Community Affairs for Water Treatment Security in the amount of \$750,000.00.

- Approved/Resolution.

D) Authorization for the Tax Collector to assign/sell Tax Sale Certificate to Western Atlanta Ventures LLC in the full amount of \$11,336.44.

- Approved/Resolution.

E) Authorization to execute a grant agreement in an amount offered by the NJDEP and authorizing the expenditure of funds pursuant to the terms in the grant agreement entered into by Middlesex County as Prime for the Raritan River and Bay Regional Resiliency Team and the NJDEP and adopt the St. of NJ DCA "Citizen Participation Plan, CDBG-Disaster Recovery".

- Approved/Resolution.

F) Authorization to amend Employee Handbook Policies #1.7 – Drugs and Alcohol Policy and Policy #1.24 – Open Public Meetings Act Procedure.

- Approved/Resolution.

G) Authorization to accept the terms and conditions and further execute the Memorandum of Agreement as accepted by AFSCME Local 3527.

- Approved/Resolution.

- Planning & Zoning**

- Public Safety**

A) Authorization to reject the low bid, due to a fatal flaw from Pioneer Pole Buildings for the Pole Barn Firing range and award a contract to the second lowest bidder, Dutchman Contracting, LLC in an amount not to exceed \$63,619.00.

- Approved/Resolution.

B) Authorization to execute the renewal of an Interlocal Services Contract with the County of Middlesex for the provision of public health services in an amount not to exceed \$176,993.20 for the year 2019.

- Approved/Resolution.

- Public Works

- Recreation

- Water & Sewer

A) Authorization to appoint Colby Redfield as Laborer in the Water & Sewer Dept., effective December 1, 2018.

- Approved/Resolution.

➤ **C.F.O. – Denise Biancamano**

1. 2018 Best Practices Inventory discussion.
2. Annual Assessment of Borough created Authorities – Housing Authority and Sayreville Economic Redevelopment Agency.
 - a. Do they continue to serve the public interest?
 - b. Are they more efficient than other means of providing the same services and/or financing public facilities?

➤ **BOROUGH ENGINEER -Jay Cornell**

1. Borough Hall Boiler Replacement – Receipt of Bids (Report Attached).
Resolution action taken during Council meeting.

2. Rutgers University Flood Plain Restoration Plan – Summary of Recommendations (Report Attached).

- Refer report to Environmental for further review.

3. Improvements to Pulaski Avenue – Change Order for Police Traffic Control (Report Attached).

- Approved/Resolution.

4. Improvements to Allgair Street – Receipt of CDBG Funds (Verbal Report).

- Approved/Resolution authorizing CME to prepare plans and specs for this project.

➤ **BOROUGH ATTORNEY - Michael DuPont**

- No Report.

PUBLIC PORTION

At this time the Mayor opened the meeting to the public for any questions or comments.

Those appearing were:

- Jim Robinson, 11 Borelle Sq.

He felt Co. Melendez's recommendation for the Library was a good idea and a good spot between two schools. Reminded everyone that it would have to go before the Planning Board according to the Capital Review Board.

Questioned what the genesis was for the authorization to submit a grant application to the Department of Community Affairs for Water Treatment Security in the amount of \$750,000.00.

- Councilman Melendez said it was for security issues at the Water & Sewer Treatment plant and property. Such as fencing, technology, cameras, access control for all of the water and sewer property. He said that the Borough has not been in compliance for years with the DEP and this would bring us in compliance. The matter was further explained by Council President Kilpatrick. Councilman Melendez said that a Security Consultant will come back and provide us with all the options.

Mr. Frankel said that the application has already been granted it is just being referred to as one as will not be a formal application but they are looking for

additional information and this should cover it. Mr. Robinson asked for a copy of the information that was sent to them plus the additional information to be submitted.

Co. Melendez said that they have a security assessment report that was developed but not sure if that can be shared. He suggested that the information be reviewed by our security consultant before releasing it to anyone.

- Steve Melanaski, 28 Scarlett Drive

He addressed the Pulaski Avenue improvements and talked about bumps going up and down it.

Councilwoman Novak said that is being addressed.

Mr. Melanaski then addressed an issue with Main Street from Schmitt to White Oaks Drive.

Councilwoman Novak said that has to deal with the trolley tracks under the road pavement and that this is a County Road.

Mr. Cornell addressed the matter that the County has an active project. The engineering consultant is designing the plans and specs to improve that section of the road to get rid of the trolley track issue. Detour matters are being addressed but it is something the County is going to have to move forward with.

There were no further appearances.

Councilman Buchanan moved the Public Portion be closed. Seconded by Council President Kilpatrick.

Roll Call: Voice Vote, all Ayes.

The Mayor announced that the Council will now be going into closed session.

- **EXECUTIVE SESSION**

Borough Attorney Mr. DuPont read the following Executive Session Resolution into record.

RESOLUTION FOR CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Sayreville, County of Middlesex, State of New Jersey, as follows:

1. The public portion of this meeting is hereby adjourned in order that the Governing Body may meet in a closed, private session for approximately 5 minutes to discuss the following matters:

Litigation & Personnel

2. Following the conclusion of said closed session, the Governing body shall reconvene the open portion of this meeting to consider any other matters which may be properly brought before it at this time.

3. The nature and content of discussion which occurs during closed session shall be made public at the time the need for non-disclosure no longer exists.

NOW, THEREFORE BE IT RESOLVED that the public be excluded and this resolution shall take effect immediately.

/s/ Victoria Kilpatrick, Council President

APPROVED:

/s/ Kennedy O'Brien, Mayor

Councilwoman Novak moved the Executive Session Resolution be adopted on Roll Call Vote. Motion seconded by Council President Kilpatrick.

Roll Call: Voice Vote, all Ayes.

Time: 8:42 PM

Reconvene

Councilwoman Novak made a **motion to reconvene**. Motion was seconded by Council President Kilpatrick.

Roll Call: Voice Vote, all Ayes.

- **ADJOURNMENT**

No further business. **Councilwoman Novak moved to adjourn the Agenda Session. Motion was seconded by Councilman Buchanan.**

Roll Call – Voice Vote, all ayes. Carried.

Time: 8:50 P.M.

Respectfully Submitted,

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved